1. Logging In:

- Begin by launching your preferred web browser and navigating to https://homeprotectclub.com/.

- Locate and click on the "Sign In" button.

- Enter your BDM (Business Development Manager) credentials, including your username and password.

- Once entered, click on "Sign In" to proceed.

2. Accessing the Dashboard:

- Upon successful authentication, you will be automatically directed to your personalized dashboard.

3. Signing Up Broker/Franchisee:

- To register a new Broker or Franchisee:

- From your dashboard, navigate to the designated "Signup Broker / Franchisee" section.

- Complete all required information for the new Realtor, including their name, contact details, etc.

- Save or submit the provided details to initiate the registration process.

- Proceed to fill out all necessary fields within the contract form.

- Ensure the Realtor receives a notification prompting them to sign the contract directly on the platform.

4. Checking Broker/Franchisee Loaded Count:

- Within your dashboard interface:

- Locate the section labeled "My Broker / Franchisee."

- This section will display the current count of Dealers you have successfully added to the system.

- Refresh the page if necessary to ensure you're viewing real-time data.

5. Signing Up Independent Agents:

- To add a new Independent Agent:

- Navigate to the "Signup Independent Agent" section within your dashboard.

- Fill out all pertinent information for the new Agents, including their name, contact details, etc.

- Save or submit the provided details to commence the registration process.

- Complete any mandatory fields within the contract form.

- Ensure the Agent is notified to sign the contract within the platform.

6. Checking Independent Agents Loaded Count:

- On your dashboard:

- Find the section labeled "My Independent Agents."

- This area will display the current count of Agents you have successfully added.

- Refresh the page as needed to view up-to-date information.

7. Logging Out:

- Always ensure a secure logout process:

- Click on your profile icon located within the platform.

- From the dropdown menu, select "Log Out" to effectively end your session.

Note: For any challenges or inquiries, don't hesitate to contact our dedicated support team at support@homeprotectclub.com. We're here to assist you.